



# Welcome back to Green Lane Primary School



Dear Parents,

We are very much looking forward to welcoming you back to Green Lane Primary School. To help you prepare we have put together in this information pack which describes some of the changes that have taken place. Whilst we know school will look and feel different, it is important to remember that it is the children, families and staff that make Green Lane Primary school the special place it is.

**The first day back for children will be Wednesday 2<sup>nd</sup> September** (except children in Reception and Nursery who need to check their letter).

**Children can be dropped off at school between 8:30- 8:50.** Please drop off within this 20 minute window. This is to ease congestion. Three gates will be open and staff will be around to help guide children to their classrooms. If you come onto the school site, we kindly ask that parents to wear a face covering.

**Children can be collected from school between 3:00-3:25pm.** Please collect in this 25 minute window. This is again to ease congestion. Again, the gates will be open and staff on site to help.

If you have any questions, please do not hesitate to contact school.

See you all soon,

Mrs Townend

## Before leaving home please make sure that:

- Your child is well and that nobody in your house is suffering from COVID-19 or has any symptoms of COVID-19. If there are any symptoms you must keep your child at home and inform school straight away. The symptoms of COVID-19 are high-temperature, a new persistent cough, a loss/change to sense of smell or taste. If your child or anyone at home has any of these symptoms then you **must self-isolate and book a test.**
- Your child has washed her/hers hands before leaving home.
- Your child is ideally wearing clean clothes (uniform) each day.

## Arriving and departing school:

We are encouraging parents/ carers to allow for older children to walk to/from school on their own wherever possible in order to limit the number of people entering the school site.

Please remind your child about the importance of social distancing when walking to and from school. Ideally, one parent/adult to accompany a child on the premises. No parents/ adults will be allowed inside the school building- this includes the main reception. Appointments to see members of staff, to collect children at alternate times (for appointments for example) will be made by telephone and preferably arranged in advance.

Please do not congregate on the school premises and maintain a 2metre distance to those around you. We will ask that parents/adults wear a face covering when on the school site.

Movement around the site, particularly when collecting children at the end of the day may take a little longer than usual so we will be asking everyone to be as patient and considerate as possible to ensure everyone's safety.

## Contact Details:

If you need to contact school please call:

01274 774644 or email

[office@greenlane.ngfl.ac.uk](mailto:office@greenlane.ngfl.ac.uk)

### **Lunches**

The kitchen staff will produce a hot lunch option for those who purchase hot dinners or are entitled to Universal Free School Meals (Early Years / KS1) or Free School Meals (KS2).

Lunches are to be paid for through Parent Pay.

Packed lunches can be brought from home in a lunchbox /disposable bag.

Packed lunches will be eaten in the classroom.

### **Attendance**

The Department for Education have made it very clear in their guidance to schools that they do not want children to miss out on any more school time, so they are making school attendance mandatory again from the beginning of September. This means the usual rules on attendance apply. These are:

- Parents/ Carers have a duty to ensure their child attends school regularly.
- School has a responsibility to record attendance and follow up absence.

Of course, we will be able to offer support and guidance in individual cases where families are shielding /self-isolating or where significant anxieties remain about returning to school.

### **Bubbles**

Each year group will form its own bubble. As much as possible, the children will remain as a class. However, for some reasons, such as break and lunchtimes, the children may be as a year group due to timetabling constraints. We will do our best to limit the number of contacts each bubble has with different staff. Each bubble has its own teachers and additional adult/s. We will monitor this on a regular basis and provide updates.

### **Handwashing**

It is vital that the children wash their hands thoroughly, and at regular intervals, throughout the day. The staff in school will remind them. Please speak to your child about the importance of this. There are sinks in every classroom and antibacterial hand soap. Please contact school if you would like further information.

### **Breakfast club / After school clubs**

There will be no breakfast club or after school clubs running for the first few weeks. We will continue to review this and provide updates.

### **Water bottles and bags**

Children must bring their own water bottle from home. This should be clearly labelled and will be sent home every night for washing. Please only put water in these bottles.

We are asking that children do not bring book bags to school for now.

If your child needs a bag / rucksack please limit the contents to lunchbox, water bottle and change of footwear (if necessary). Personal toys and books from home should not be brought into school.

**Uniform** - All children are expected to wear their school uniform from September. If you do not have some items, don't worry, we will be understanding until uniform can be sorted out. There will be no P.E in the first week back. We will update you about PE kit requirements soon. Please look out for updates on Weduc / twitter / school website.

### **Contact Details:**

Again, if you have any questions or concerns. Please call:

01274 774644 or email

[office@greenlane.ngfl.ac.uk](mailto:office@greenlane.ngfl.ac.uk)

Here are some prompts that you might find useful when talking to your child.

Changes that have been made	Reasons for the changes
<p>Bubbles won't mix with other bubbles throughout the day. A year group will be a bubble group. They will not mix with other year groups in the day.</p> <p>Children will mainly remain with their class teacher throughout the day and will avoid large gatherings. This means that there will be no assemblies in the hall. They will be done via an online meetings and broadcasted to classrooms.</p>	<p>This is to help stop the virus spreading between larger groups of children and staff.</p>
<p>Break and lunch times will be staggered.</p>	<p>This is to ensure that all children are not in the same place at the same time which can help stop the virus spreading.</p>
<p>Class rooms will look different. Tables will be spaced apart and children sat facing the front of the class.</p>	<p>This is to help with social distancing and to minimise the transmission of the virus.</p>
<p>PE and some other lessons will be outdoors when the weather is fine.</p>	<p>This is because the virus doesn't spread as easily outdoors.</p>
<p>Equipment will be kept to a minimum, cleaned thoroughly and not shared between Bubbles.</p>	<p>This is to support social distancing and minimise the transmission of the virus.</p>
<p>Cleaning will take place throughout the day. School may smell a little bit different because of the cleaning products.</p>	<p>This is to make sure the school stays clean.</p>
<p>Staff will wear face coverings or a mask when moving about school. Some teachers may also wear one in class.</p>	<p>This is to help minimise transmission of the virus. Some teachers may also wear one if they are more vulnerable or looking after someone who is poorly.</p>
<p>Children will be asked to wash their hands many times through the day – especially when coming in from outside, lunchtimes and breaktimes and when arriving at and leaving school.</p>	<p>This is to help stop the virus spreading.</p>

**FAQ:**

**What if my child requires first aid at school?**

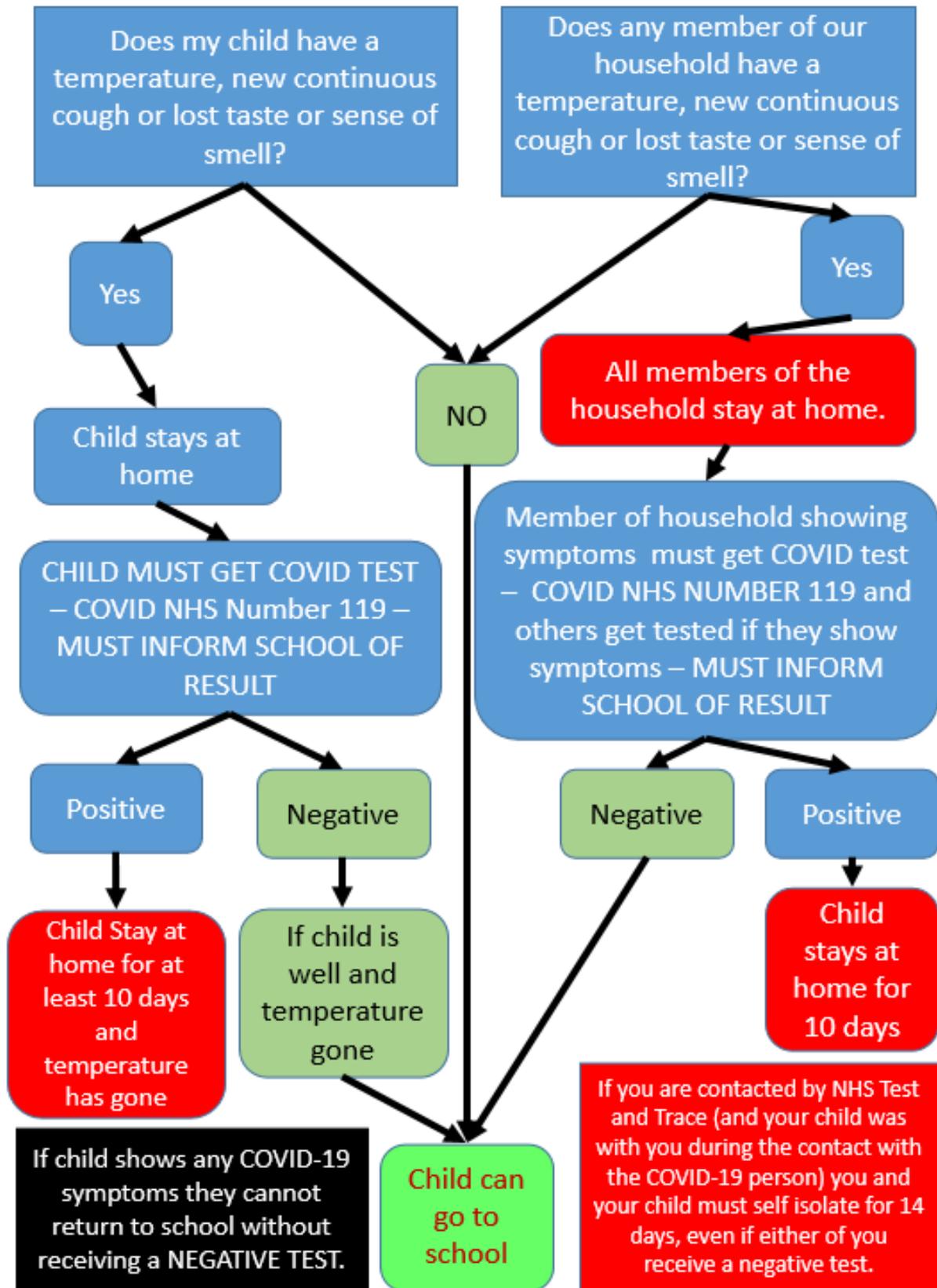
We would do exactly what we would 'normally' do. The only difference will be that staff may wear PPE when administering any first aid. AS always handwashing / sanitising will take place before and after. Parents will be notified, as usual.

**Does my child need a face mask for school?**

The current guidance recommends that children of primary school age – age 11 and under – do not need to wear a face mask.

FAQ: What happens if my child has suspected COVID-19 at home?

## COVID SYMPTOMS AT HOME FLOW CHART



FAQ: What happens if my child has suspected Covid-19 in school?

## **ACTIONS IF CHILD SHOWS COVID-19 SYMPTOMS AT SCHOOL**

**CHILD HAS TEMPRATURE, DEVELOPS NEW CONTINOUS COUGH or LOSES SENSE OF TASTE OR SMELL**

